



Management Meeting – 24th October 2023

Item	Details
Meeting commenced	07:32pm
Meeting completed	0:38pm
Attendees	Brett White, Russell Innes, Michelle Rowe, Kevin Speed, Guy Wuoti.
Apologies	Annette English
Minute Taker	Kevin Speed

1. **Audience with KQ Executive** – No Audience.
2. **Track Inspections** –Gladstone completed in October by Brett White – completed. Towers track inspection this weekend coming 28th Oct, Warwick track inspection to be done by Guy aiming for the 10th Nov. KQ Still awaiting Warwick National report Annette & Guy emailing Tony Manson requesting report – on going.
3. **Strategic Plan Review** – Template to be reviewed by KQ executives & sports communities – On Going
4. **KQ Constitution Review** – KQ Now looking at alternative providers to review constitution due to lack of response – On Going.
5. **Macquarie Cash Management Account and a Macquarie Cash Accelerator Account documentation** – On Going awaiting signatures& certificates.
6. **Fuel Testing Equipment** – KQ have been provided a quote on a fuel tester from supplier Anton-Paar. The model quoted is a DMA35 Ex Petrol. Designed for fuel testing. KQ to requested national tech to investigate further to understand if the unit is suitable for Karting.
7. **Tech Engine Seals** – KQ to order new seals to replace used stock - Completed.
8. **General Business discussion** -
 - a. Official expense claims. Officials claiming meal expenses without receipts.

Next Meeting: 7th November 2023.